

## **a. Volunteer Commitment Agreement**

As a volunteer of Sunshine Therapy Dogs, I, the undersigned, agree to the following:

1. I will be responsible for understanding the volunteer role, and for asking my Program Director for clarification as needed.
2. I commit to attending a minimum of 12 visits over a 12-month period.
3. I commit to providing safe, friendly, and professional service to all clients.
4. I commit to complying with all of Sunshine Therapy Dog's policies and procedures.
5. I commit to providing my Program Director(s) with a reliable method of contact, communicate in a timely manner, and respond to visit requests as soon as possible.
6. I commit to being a reliable volunteer, and to provide staff with as much advance notice as possible if I need to miss or cancel a visit.
7. I will notify Sunshine Therapy Dogs in a timely manner if I am no longer able to volunteer.
8. I understand that I have the right to refuse any visit for any valid reason.
9. I understand that Sunshine Therapy Dogs prohibits discrimination or harassment of any kind towards clients, staff, volunteers, and members of the public, based on all grounds (personal attributes) protected by the Ontario Human Rights Code.

## **b. Volunteer Confidentiality Agreement**

10. As a volunteer of Sunshine Therapy Dogs, I understand that my role is to deliver therapeutic supports to the individuals and organizations that I visit. I understand that it is my responsibility to protect the identity and confidentiality of every individual and organization that I visit on behalf of Sunshine Therapy Dogs.
11. Volunteers shall not disclose personally identifiable information or any confidential information related to Sunshine Therapy Dogs or the individuals and organizations that we service to any third party. This includes but is not limited to: names, addresses, phone numbers, medical information, and any other sensitive data. Volunteers are expected to maintain strict confidentiality and protect the privacy of individuals and organizations associated with Sunshine Therapy Dogs.
12. Volunteers must not represent themselves as a spokesperson for Sunshine Therapy Dogs unless given written permission from a Board member or Program Director.
13. Should you receive any media requests, please forward those requests to:  
[info@sunshinetherapydogs.ca](mailto:info@sunshinetherapydogs.ca)



### c. Volunteer Social Media and Image Rights Agreement

We love to see pictures of your pups bringing Sunshine to our visitors! It's important that we prioritize proper confidentiality and consent – here are our expectations for capturing and using any photos and images taken during Sunshine visits:

#### 14. Consent to capture images or photos during Sunshine visits:

Prior to taking any photographs or videos during a visit, you must get the consent of BOTH:

- a. The staff and/or booking contact of the organization that is receiving the visit
- b. Any individual who might be captured in photos or videos

*\*\*NOTE: Vulnerable populations lacking capacity to consent:*

*Any individuals who may present with less than full capacity to consent to their image being captured at the time are NOT permitted to be captured in images or videos.*

#### 15. Personal social media accounts and image distribution:

- a. Volunteers are welcome to share to their personal socials any photos or videos of visits where there are ONLY DOGS AND/OR VOLUNTEER HANDLERS pictured
- b. Volunteers may NOT share any images or videos to their personal socials that contain faces or features of individuals during the visit
- c. Any photographs or images captured that DO contain the faces or features of individuals during the visit (with proper consents in place per item #1) are to be forwarded to Sunshine Therapy Dogs social media contact – ([SunshineDogPics@gmail.com](mailto:SunshineDogPics@gmail.com)) for approval before posting.

#### 16. Release for Sunshine to publish photos and videos of you and your dog:

I grant permission to Sunshine Therapy Dogs to use interviews, photographs, and or videos of me and my dog on their website, promotional materials, and social networking websites, representing Sunshine Therapy Dogs.

- a. *\*Note: if you do not initial to consent to this clause, it is expected that you will notify anyone capturing images on site to ensure you are not pictured*

INITIAL HERE: \_\_\_\_\_

I understand that any breach of this agreement may be considered as grounds for termination of my volunteer status with this organization.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_